

TECHNICAL HIGH ANGLE ROPE RESCUE PROGRAM TERMS OF REFERENCE

Rope Rescue Steering Committee

A. Vision

Ensuring funding industries employing workers at elevation are provided with the best possible means of high angle rope rescue.

Mission Statement

The mission of the Rope Rescue Steering Committee is to facilitate provision of technical high angle rope rescue services on behalf of industry.

B. Mandate

The steering committee will:

- work with participating employers and labour in conjunction with BC Fire Services to ensure needs of participating groups are satisfied.
- facilitate a process for qualifying Municipal Fire Services to receive necessary training to provide participating employers with access to timely high angle rope rescue services
- ensure funded training is conducted in accordance with applicable National Fire Protection Association (NFPA) Standards
- recommend the provision of funding for program budgetary periods be allocated for:
 - a) initial equipment packages and training reimbursements for fire departments entering the program;
 - b) program maintenance including reimbursement to funded fire departments for training of instructors and annual stipends;
 - c) program growth (department/instructor additions) and replacement of funded instructors;
 - d) Industrial High Angle refresher training as may be required
 - e) additional expenditures as determined and agreed upon by the THARRP Steering Committee

C. Structure (A Tripartite Steering Committee)

A small tripartite steering committee (Labour, Employer representatives and the BC Fire Chiefs) chaired by the Manager of Programs, BC Construction Safety Alliance (BCCSA).

- BC Professional Fire Fighters' Association representative (1 voting member)
- BC Fire Chiefs' Association representative (1 voting member)
- Industry funders' representative (1 voting member)
- Industry Labour representative (1 voting member)
- WorkSafeBC (1 advisory member – non-voting)
- BC Construction Safety Alliance (BCCSA) (2 members – 1 voting member tie breaking vote only. Manager of Programs - Chair and Program Consultant)

For voting purposes, a quorum consists of one member from an employer association, one member from the unionized sector, and the Committee Chair.

Representatives serve and indefinite term and are appointed to the Committee by their member organizations.

D. The Committee shall:

1. Work within the guidelines of the 2004 Resolution of WorkSafeBC Senior Executive (SEC).
2. Manage the allocation of funds.
 - o produce annual reports of the allocation of funds.
3. Ensure training is conducted to applicable standards.
4. Keep statistical records of participating departments' rope rescues.
5. Perform an annual review of the participating fire departments' Public/Industry rescue statistics to determine appropriate funding requirements of the program.
6. On an annual basis, review participating Fire Departments capacity to continue to offer rope rescue capabilities.
7. Perform a comprehensive formal program review and summary report each annual budget period).
8. Make decisions (preferably) through consensus.
9. Appoint a secretary to keep minutes of each meeting of the committee. Upon approval of the minutes by the committee a copy will be filed with the BC Construction Safety Alliance.
10. Submit program recommendations and budgetary considerations, in writing each year, to the WorkSafeBC Senior Executive Committee for information or decisions as required.
11. Consider the Chair or designate of the steering committee as the official spokesperson for the Technical High Angle Rope Rescue Steering Committee.